



Government General Degree College, Tehatta

Tehatta, Nadia, Pin-741160

Government of West Bengal

Internal Quality Assurance Cell (IQAC)

Web:<https://tehattagovtcollege.ac.in/About-iqac.aspx#>

Date: 01.07.2022

Notice

A meeting of the IQAC will be held on 06/07/2022 starting from 2:00 pm in the Principal's chamber to discuss the following agenda. All the members are requested to attend the meeting positively.

Agenda:

1. Discussion on the academic calendar and current academic scenario of the college.
2. Library functionaries.
3. Growing a medicinal garden and a kitchen garden.
4. Matters arising.

Coordinator, IQAC

Govt. General Degree College, Tehatta

Co-ordinator, IQAC

Govt. Gen. Degree College, Tehatta
Nadia - 741160, W.B.



Government General Degree College, Tehatta

Tehatta, Nadia, Pin-741160

Government of West Bengal

Internal Quality Assurance Cell (IQAC)

Web: <https://tehattagovtcollege.ac.in/About-iqac.aspx#>

Meeting of IQAC

Date: 06.07.2022

Time: 2:00 pm

Members present:

1. Dr. Sibsankar Pal (Chairperson)

Dr. Sibsankar Pal
Officer-in-charge

2. Dr. Swarup Ranjan Sahoo

Govt. Gen. Degree College, Tehatta
Nadia-741160

3. Dr. Supratim Mukherjee

4. Dr. Sk. Basiruddin

5. Dr. Saswata Kusari

6. Dr. Nitish Ghosh

7. Avijit Saha

8. Saidul Haque

9. Dr. Jyotirmoy Maiti (Coordinator)

Co-ordinator, IQAC
Govt. Gen. Degree College, Tehatta



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Date: 06.07.2022

Time: 2:00 pm

Minutes of the meeting

In the beginning, the new coordinator of IQAC welcomed all the members. Then agenda-wise discussions were started. Followings are the resolutions taken in the meeting:

1. In the beginning, members of the new IQAC have been finalized. The list of all the members are given in the table below-

Sl. No.	Members	Designation
1	Sibsankar Pal (Chairperson)	Officer-in-Charge & Asso. Prof. in Bengali
2	Jyotirmoy Maiti (Coordinator)	Assistant Professor in Physics
3	Swarup Ranjan Sahoo	Associate Professor in Physics
4	Supratim Mukherjee	Assistant Professor in Mathematics
5	SK Basiruddin	Assistant Professor in Chemistry
6	Saswata Kusari	Assistant Professor in English
7	Nitish Ghosh	Assistant Professor in Bengali
8	Avijit Saha	Assistant Professor in Political Science
9	Saidul Haque	Assistant Professor in English
10	Ajoy Adhikari	Principal, RDK College, Jiaganj
11	Sanjoy Dhara	Associate Prof. in Chemistry, Santipur College



The IQAC has reviewed the status of budgetary proposals sent to the Government. It urged the purchase sub-committee to remain alert and be ready with tender drafts to avoid any time waste after the college receives any allotment of funds.

3. As the academic curriculum, in post covid scenario, is yet to regain the normalcy of pre covid schedule, all the members agreed that the draft of academic calendar for the academic session 2022-23 should be modified to eliminate the 'time lag' but not in a hurried way by considering the students' perspective and also following the examination schedule of affiliating University. Routine and Academic calendar sub-committee of the college has been requested to finalize it at earliest.

Dr. Sibsanakar Pal
Officer-in-charge
Govt. Gen. Degree College, Tehatta
Nadia-741160

Co-ordinator, IQAC
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4. It is now about five months that the human resource of the college is enriched with the joining of a full-time permanent librarian who, since his joining, has been working to set up the central library with the assistance of academic departments, college office and the guidance of IQAC. Members are of the view that the college library still needs the service of Mr. Swarajit Das, an external expert on library science, working temporarily for about five years. Following demands from academic departments, the IQAC has requested the librarian to prioritize the remaining task of cataloguing the books, hampered severely by the pandemic, and make them available for students as soon as possible.
5. To boost up an eco-friendly green campus together with sustaining a cost effective college canteen, members have suggested carving out some space near the college canteen to grow a medicinal garden and a kitchen garden. The responsibility has been assigned to the NSS unit who has been advised to make a list of plants relevant for the purpose and purchase the saplings as soon as possible such that they can be planted before the end of the monsoon.
6. In the matters arising, the Department of History proposed to organize a seminar "Swadhinotar 75 bochor: Protyasha o Prapti" on the 75th Independence Day 15.08.2022. The members welcomed the initiative and accepted the proposal.

The coordinator conveyed a vote of thanks to all the members and the chairperson (Officer-in-Charge) concluded the meeting.


06/07/22
Officer-in-Charge

Govt. General Degree College, Tehatta

Dr. Sibsankar Pal
Officer-in-charge
Govt. Gen. Degree College, Tehatta
Nadia-741160


06/07/2022

Coordinator, IQAC
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Date: 10.08.2022

Notice

A meeting of the IQAC will be held on 17/08/2022 starting from 2:00 pm in the Principal's chamber to discuss the following agenda. All the members are requested to attend the meeting positively.

Agenda:

1. Promotion under CAS of several teachers.
2. Parent-teacher meeting and mentor-mentee system.
3. Feedback from students and other stakeholders.
4. Initiation process for NAAC accreditation.
5. Seminar on World Photography Day.
6. Matters arising.

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Meeting of IQAC

Date: 17.08.2022

Time: 2:00 pm

Members present:

1. Dr. Sibsankar Pal (Chairperson)
2. Dr. Swarup Ranjan Sahoo *Swarnu*
3. Dr. Supratim Mukherjee *Supratim Mukherjee*
4. Dr. SK Basiruddin *SK Basiruddin*
5. Dr. Saswata Kusari *Saswata Kusari*
6. Dr. Nitish Ghosh *Nitish Ghosh*
7. Avijit Saha *Avijit Saha*
8. Saidul Haque *Saidul Haque*
9. Dr. Ajoy Adhikari (Principal, RDK College, Jiaganj) *Ajoy*
10. Dr. Sanjoy Dhara (Associate Professor in Chemistry, Santipur College) *Sanjoy Dhara*
11. Dr. Jyotirmoy Maiti (Coordinator) *Jyoti*

Dr. Sibsankar Pal
Officer-in-charge

Co-ordinator, IQAC
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Date: 17.08.2022

Time: 2:00 pm

Minutes of the meeting

1. Five teachers namely Liza Dutta (Philosophy), Nitish Ghosh (Bengali), Pritin Dutta (Political Science), Saidul Haque (English) and Md. Najir Hossain (Philosophy) have completed all the requirements for their promotion by CAS from Assistant Professor Stage-I to Stage-II. IQAC have checked their necessary documents. A separate resolution has been prepared for communicating to the Affiliating University and the Director of Public Instruction to seek respectively the subject expert(s) and the govt. nominee to form respective Screening Committee separately for promotion of each teacher.
2. As it has been observed that students' attendance in the classes is not yet satisfactory compared to pre covid era, special measures need to be taken for the improvement of the situation. To assess the ground reality clearly, it has been decided to arrange a parent-teacher meeting as soon as possible. The respective sub-committee of the college has been assigned to devise plans to increase the participation of parents in such meetings. In addition, to address the students' psyche, IQAC has requested the academic departments to implement the mentor-mentee process with sufficient care and regularize it.
3. It has been also decided to build up an effective feedback mechanism for students as well as other stakeholders such as faculty members, office staff and possibly members of the alumni & parents to address drawbacks in various institutional processes and thereafter analyze the responses to take coordinated measures for quality improvement.
4. Already five academic batches from our college have completed their curriculum. The college is now at a stage for the assessment and accreditation by NAAC. It has been decided to activate the NAAC preparation sub-committee for this purpose. Particularly, Sumit Kumar Das (Assistant Professor in Physics and one of the joint-convenor of this sub-committee) and the IQAC coordinator have taken the responsibility to communicate with experts from other institutions and participate in workshops organized by the government or other institutions on this matter to have hands-on-knowledge besides studying related materials provided by NAAC itself. The Officer-in-Charge (chairperson of IQAC) has also expressed his eagerness to accompany and participate in these programmes whenever possible.




Dr. Sibsankar Pal
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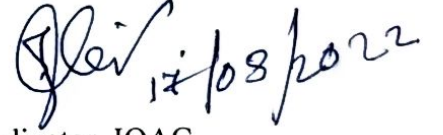
5. The decision by the college seminar sub-committee to organize a one day workshop entitled "Basic Photography Learning, Mobile Photography" on 19.08.2022 (the World Photography Day) with Shubhadip Debnath (Assistant Professor in Bengali) as the resource person has been ratified in the meeting.
6. In the matters arising, departments were welcomed to organize seminars/workshops etc. The Department of History came forward with a proposal to organize a seminar on "History and Historiography" as soon as possible. The proposal got accepted with great applause.
7. A proposal to form Electoral Literacy Club also got approved in the meeting.

The meeting ended with a vote of thanks by the coordinator.


17/8/2022
Officer-in-Charge

Govt. General Degree College, Tehatta

Dr. Sibsankar Pal
Officer-in-charge
Govt. Gen. Degree College, Tehatta
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17/08/2022

Coordinator, IQAC
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Date: 01.11.2022

Notice

An extended meeting of the IQAC will be held on 09/11/2022 at 2:00 pm in the Principal's chamber to discuss the following matters. All the faculty members including the librarian are requested to attend the meeting in due time.

Agenda:

1. Detailed discussion on procedures & methodology for NAAC accreditation.
2. Measures to resolve the affiliation problem of the college.
3. Matters arising.

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Meeting of IQAC

Date: 09.11.2022

Time: 2:00 pm

Members present:

1. Dr. Sibsankar Pal (Chairperson)

2. Dr. Swarup Ranjan Sahoo

3. Dr. Supratim Mukherjee

4. Dr. SK Basiruddin

5. Dr. Saswata Kusari

6. Dr. Nitish Ghosh

7. Avijit Saha

8. Saidul Haque

9. Dr. Jyotirmoy Maiti (Coordinator)

Dr. Sibsankar Pal

Officer-in-charge

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Date: 09.11.2022

Time: 2:00 pm

Minutes of the meeting

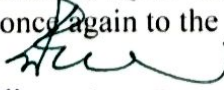
Meeting started in due time. Followings resolutions have been recorded unanimously in the meeting:

1. Following pushes by the state government to all the higher institutions under its jurisdiction to get accredited by NAAC as early as possible, the IQAC has decided to organize an extended meeting this time. The extended meeting is focused on building up a primary level awareness for all the faculty members including the librarian about the necessary measures an institution like ours need to take for its assessment and accreditation by NAAC and thereafter preparing ourselves for due action. This was necessary as our college will go through the first cycle of NAAC accreditation and barring a few senior teachers in their past workplace, most of the faculty members are yet to have direct experience. Sumit Kumar Das, the joint convenor of NAAC preparation sub-committee was assigned for the role of demonstrator.


- (a) Sumit first sketched the key sequential aspects like IIQA, SSR, DVV, PTV, etc. This was followed by a little elaboration on the SSR part such as profile (& extended profile) and seven criteria based key indicators with associated qualitative & quantitative metrics.

- (b) Eight faculty members have been given the roles of in-charge for the profile and each of seven criteria. Rest of the faculty members have been assigned to assist those in-charges. The IQAC has suggested the faculty members to go through the respective parts of NAAC manual, guidelines & standard operational procedures (SOP) for detailed methodology and then sketch out the respective tasks.

2. It has been noticed that the institution has to satisfy some minimum eligibility criteria like affiliation (at least temporary) even to go for the first step of NAAC accreditation, namely the IIQA submission. After academic activities started from session 2015-16, our college was given temporary affiliation for two consecutive academic sessions 2015-16 and 2016-17 by University of Kalyani. Affiliation was not extended further pointing towards our shortage in land area as stipulated by UGC. To resolve this issue, IQAC has assigned the UGC sub-committee of the college to take the matter once again to the University and possibly to the Higher Education


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Department, Govt. of West Bengal. Alongside, it has been decided that college authority needs to engage with the local administration of government to address the shortage of land.

3. In the matters arising, several issues were raised.

(a) It has been decided that teachers will be released for FIP/RC on the basis of their due date of promotion together with academic & administrative constraints of the college. However, the Officer-in-Charge has assured that enough care must be taken such that the career of any teacher is not hampered due to delayed release for FIP/RC.

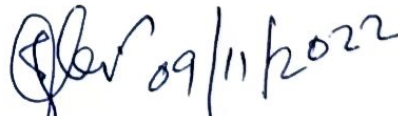
(b) Confirmation of service for several teachers, sanctioning of maternity leave of two female teachers are pending at Bikash Bhavan. The Officer-in-Charge has assured to look after the matters.

4. Many of the components of academic infrastructure such as printers, photocopy machine, scanner, UPS together with various components of physical infrastructure such as water purifier, lights and fan have become non-functional. Condition of the toilets became very poor as well. Several window glasses have been found to be broken. The Officer-in-Charge has pointed out the lack of funds but later on also promised to resolve the matter as early as possible by arranging funds.

An electrifying meeting ended with a vote of thanks extended by the coordinator.


Officer-in-Charge
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Dr. Sibsankar Pal
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Date: 02/02/2023

Notice

An extended meeting of the IQAC is likely to be held on 09/02/2023 at 2:00 pm in the Principal's chamber to discuss the following matters. All the faculty members including the librarian are requested to attend the meeting in due time.

Agenda:

1. Plan of action for NAAC accreditation.
2. Automation of the central library.
3. Best practices and institutional distinctiveness of the college.
4. Initiatives for a clean and green campus.
5. Seminar on Research Methodology.
6. Matters arising.

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Meeting of IQAC

Date: 09.02.2023

Time: 2:00 pm

Members present:

1. Dr. Sibsankar Pal (Chairperson)

2. Dr. Swarup Ranjan Sahoo

3. Dr. Supratim Mukherjee


4. Dr. SK Basiruddin

5. Dr. Nitish Ghosh

6. Avijit Saha

7. Saidul Haque

8. Dr. Jyotirmoy Maiti (Coordinator)


Dr. Sibsankar Pal

Officer-in-charge

Govt. Gen. Degree College, Tehatta
Nadia-741160


Co-ordinator, IQAC

Govt. Gen. Degree College, Tehatta
Nadia - 741160, W.B.

Other faculty members present:

1. Raghunath Roy

2. Pritin Dutta

3. Liza Dutta

4. Md. Najir Hossain

5. Dr. Sanjoy Satpati

6. Dr. Shubhadip Debnath

7. Priya Tudu

8. Gopal Mandal

9. Dr. Ramij Raja Mondal

10. Pallabi Chatterjee

11. Dr. Ajoy Mandal




12. Dr. Haridas Biswas


13. Dr. Sumit Kumar Das

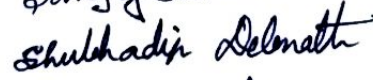
14. Dr. Md Abul Kashim Molla

15. Susmita Chowdhury

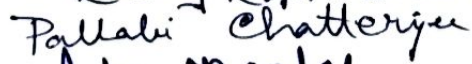
16. Gouranga Mondal


Md. Najir Hossain
Sanjoy Satpati.


Shubhadip Debnath
Priya Tudu


Gopal Mandal
Ramij Raja Mondal


Pallabi Chatterjee
Ajoy Mandal


Haridas Biswas


Sumit Kumar Das


Md Abul Kashim Molla


Susmita Chowdhury


Gouranga Mondal





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Date: 09.02.2023

Time: 2:00 pm


Minutes of the meeting

Once again the IQAC has decided to organize an extended meeting comprising all the faculty members including the librarian to assess the preparedness of faculty members for NAAC accreditation and sort out long term and immediate tasks in this direction besides discussions on other issues. Followings are the resolutions recorded:

1. Initially, joint convenor of NAAC preparation sub-committee and IQAC coordinator tried to address the queries on different criteria of NAAC manual. IQAC then reviewed the tasks sketched by the in-charges of all the criteria and requested them to carry out the tasks. It has been decided to seek consultation from district or state level mentors appointed by the state government for clarification of unresolved queries.
2. The IQAC has also decided to now drive for building up awareness of the office staff for an overview of NAAC processes and their detailed role in this regard.
3. Following the guidelines of NAAC on the functionaries of IQAC, it has been resolved that the key decisions regarding all the institutional processes (academic, administrative & financial) should be made after considerations of the matter by IQAC. While implementation of the process, close coordination is expected to be maintained with the Teachers' Council.
4. Nitish Ghosh (Assistant Professor in Bengali) and Saidul Haque (Assistant Professor in English) have been assigned the responsibility for conducting Academic and Administrative Audit of the college with the possible assistance of Sumit Kumar Das (joint convenor of NAAC preparation sub-committee) and Sk Basiruddin (Assistant Professor in Chemistry).
5. The librarian has been suggested to take necessary steps in converting the gallery attached with the central library into a dedicated reading zone for the students. IQAC has also requested the Officer-in-charge to arrange funds for installation of KOHA Integrated Library Management System (ILMS) for the automation of the library. This will enable the users to access the library collection through Web-OPAC (Online Public Access Catalogue) from anywhere anytime.


 Dr. Sibsankar Pal
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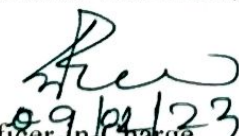
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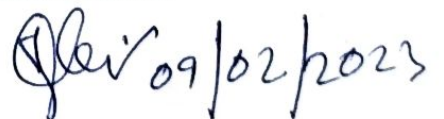
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6. Citing previous instances, IQAC has urged the faculty members to internalize the process for comprehensive support for needy students as well as measures for preventing early marriage of girl students. Members have agreed to take more measures on gender sensitization & women empowerment. These could be habituated as best practices of our college. This small leap towards building gender and socio-economic equity could be our institutional distinctiveness as well.
7. IQAC has resolved to take various initiatives for upholding a clean and green campus-
 - (a) Installation of solar panels on the rooftop of college Building and more LED lights respectively as alternate sources of energy and for energy conservation.
 - (b) Conservation of rain water through rain water harvesting and use it for watering plants and trees.
 - (c) Observation of World environment day, World water day, Earth Day, etc. to sensitize the students and setting posters, banners and signs in various locations within the college premises emphasizing eco friendly practices.
 - (d) Awareness programme to save energy and water particularly through NSS unit. Susmita Chowdhury (Assistant Professor in Chemistry) has been assigned to involve students in a field work to determine the iron & arsenic content of the water of Jalangi river and emphasize the importance of Jalangi river among the local people.
 - (e) To assess the current status of green and eco-friendly campus and necessity for further actions, members proposed to carry out a Green Audit, responsibility for which is assigned to Shubhadip Debnath (Assistant Professor in Bengali). He may seek the help of Raghunath Roy (TCS & Assistant Professor of History), Debabrata Mondal (Data Entry Operator) and Tridip Sinha (Upper Division Clerk).
8. The proposal by the seminar sub-committee to organize a one day state level seminar on Research Methodology by the end of March, 2023 has been accepted. The seminar sub-committee has been asked to finalize on the names of resource persons and the tentative date without any delay.

As no other issue was raised, the meeting was concluded with a vote of thanks.


09/02/23
Officer-in-Charge
Govt. General Degree College, Tehatta

Dr. Sibsankar Pal
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09/02/2023
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Date: 26/04/2023

Notice

A meeting of the IQAC will be held on 03/05/2023 starting from 12:00 noon in the Principal's chamber to discuss the following agenda. All the members are requested to attend the meeting positively.

Agenda:

1. Preparation of budgetary proposals for the new financial year.
2. New initiatives such as add-on courses, workshops for soft skills, etc. for quality enhancement of the college.
3. Matters arising.

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Meeting of IQAC

Date: 03.05.2023

Time: 12:00 noon

Members present:

1. Dr. Sibsankar Pal (Chairperson)
2. Dr. Swarup Ranjan Sahoo *S. Sahoo*
3. Dr. Supratim Mukherjee *Supratim Mukherjee*
4. Dr. Nitish Ghosh *Nitish Ghosh*
5. Saidul Haque *Saidul Haque*
6. Dr. Sk. Basiruddin (Stand-in Coordinator)

S. Sahoo
Dr. Sibsankar Pal
Officer-in-charge
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SK Basiruddin
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Date: 03.05.2023

Time: 12:00 noon

Minutes of the meeting

As some important decisions were waiting, the pre scheduled meeting took place even in absence of Jyotirmoy Maiti, the coordinator of IQAC, due to his sudden and possibly prolonged illness. The proposal that SK Basiruddin (Assistant Professor in Chemistry) would act as the stand-in coordinator of IQAC to ensure its uninterrupted functioning has been greeted by everyone present in the meeting. The following resolutions were recorded:

1. Academic departments, library and the college office have been requested to submit their respective annual proposals for requirements of various academic and physical infrastructures for the new financial year to the purchase sub-committee as soon as possible in order to prepare & send the budgetary proposals & funds estimation of the college to the Govt. of West Bengal.
2. IQAC has figured out that there are certain indicators of excellence which, so far, were not looked after properly in our college from its inception. College needs to take immediate measures not only to improve NAAC scoring but also to enhance the academic quality and ambience of the college. Organizing add-on courses, workshops on soft skill or communication skill, etc., seminars particularly on or involving research methodology, intellectual property rights, conducting study tours & field study, building collaborations, MoU's with other institutions are some of the areas identified for this purpose.
3. Considering prior inputs from the academic departments, it has been decided that for the academic year 2022-23, three Add-on courses will be offered by the college and all three courses will be organized within the upcoming summer vacation. The courses "Indian tradition and culture", "Basic computer applications & working with internets" and "Gender studies: an introduction" will take place tentatively from 17.05.2023 to 25.05.2023, from 26.05.2023 to 03.06.2023 and from 05.06.2023 to 13.06.2023 respectively.
4. In addition, the IQAC has also decided to organize a one day yoga workshop on 21.06.2023 (International Day of Yoga) and a two-day workshop on "Communication Skills" from 26.06.2023 to 27.06.2023.

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Officer-in-charge
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Nadia-741160



Co-ordinator, IQAC
Govt. Gen. Degree College, Tehatta
Nadia - 741160, W.B.



Government General Degree College, Tehatta

Tehatta, Nadia, Pin-741160

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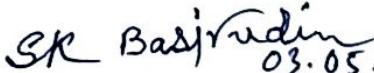
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5. Coordinators, selected from the teaching faculty with one for each add-on course and workshop, have been requested to decide on the scope of the syllabus, resource persons (at least some external ones from other institutions) and schedule of the programmes as soon as possible. It has been suggested that feedback should be taken from the participating students at the end of each programme (add-on course or workshop).
6. In the matters arising, the IQAC has also accepted the proposal to organize a workshop entitled "Muktadhara O Rabindranath" by the Department of History on 09.05.2023 commemorating the birthday of Rabindranath Thakur.

The meeting ended with a vote of thanks conveyed by the stand-in coordinator.


23/5/23
Officer-in-Charge
Govt. General Degree College, Tehatta
Dr. Sibsankar Pal
Officer-in-charge
Govt. Gen. Degree College, Tehatta
Nadia-741160


03.05.2023
Coordinator, IQAC
Govt. General Degree College, Tehatta
Co-ordinator, IQAC
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Date: 21/06/2023

Notice

An urgent meeting of the IQAC will be held on 24/06/2023 starting from 12:00 noon in the Principal's chamber to discuss the following agenda. All the members are requested to attend the meeting positively.

Agenda:

1. Immediate measures to introduce major courses in Chemistry, Mathematics and Physics starting from 2023-24 academic session in the upcoming four year undergraduate curriculum.
2. Reviewing progress of preparations for NAAC accreditation and necessary measures.
3. Alumni association.
4. Various audits (financial, academic & administrative, green, energy, gender).
5. Installation of sanitary napkin vending machine.
6. Matters arising.

Coordinator, IQAC

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Meeting of IQAC

Date: 24.06.2023

Time: 12:00 noon

Members present:

1. Dr. Sibsankar Pal (Chairperson)

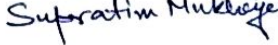

Dr. Sibsankar Pal
Officer-in-charge

2. Dr. Swarup Ranjan Sahoo



Govt. Gen. Degree College, Tehatta
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3. Dr. Supratim Mukherjee



4. Dr. Sk. Basiruddin



5. Dr. Nitish Ghosh



6. Saidul Haque



7. Dr. Jyotirmoy Maiti (Coordinator)



Co-ordinator, IQAC
Govt. Gen. Degree College, Tehatta
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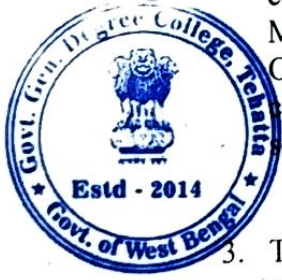
Date: 24.06.2023

Time: 12:00 noon

Minutes of the meeting

The urgent meeting started in due time. The resolutions taken in the meeting are given below.

1. Following a circular from University of Kalyani to introduce 4 year undergraduate courses from the upcoming academic session 2023-24 without keeping any provision separately for General/Programme courses in Science or Arts, the members have agreed to the proposal for offering B.Sc. major courses in Chemistry, Mathematics and Physics from the upcoming session together with distributing seats of B.A. Programme course among major courses in Arts subjects. The coordinator has taken the responsibility to prepare the detailed proposals and send them to the affiliating university as well as the DPI, Govt. of West Bengal immediately.
2. Observing unsatisfactory progress in the preparedness of the college for NAAC accreditation, members are of the opinion to form a dedicated NAAC steering committee to boost up the process. Supratim Mukherjee, Assistant Professor in Mathematics will act as the convenor of this committee which will be chaired by the Officer-in-Charge and will also comprise of IQAC coordinator, both the joint convenors of NAAC preparation sub-committee, secretary of Teachers' Council and senior teacher Swarup Ranjan Sahoo (Associate Professor in Physics).
3. The members are of the opinion that a thriving college should have an active alumni association. Although our faculty members have maintained contacts with the past students, many of whom enthusiastically visit the college particularly during cultural events. In order that current students as well as the college as a whole get enriched with regular active consultation and engagement from the alumni, the association needs to register. This may slightly boost our case for NAAC accreditation also. Sumit Kumar Das, the joint convenor of NAAC preparation sub-committee, has taken the responsibility for necessary action.
4. IQAC reviewed the the progress of Academic & Administrative Audit and Green Audit. Officer-in-Charge has assured that himself with the assistance of Tridip Sinha (Upper Division Clerk) & Subrata Halder (Data Entry Operator) will take required initiative for the Financial Audit (both internal and for govt. fund). Sanjoy Satpati,




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Assistant Professor in Chemistry will also assist him. Necessary initiatives to carry out Gender Audit will be taken by Liza Dutta (Assistant Professor in Philosophy). Susmita Chowdhury (Assistant Professor in Chemistry) will lead the Energy Audit initiative besides assisting the Gender Audit process. Sumit Kumar Das will actively guide Green, Energy and Gender audit teams whenever & wherever required..

5. In the matters arising, some members have suggested to organize career counseling programmes for students with external experts or/and agencies for better career prospects of the students. Other members agreed with the suggestion.
6. A suggestion for introducing the provision for online submission of feedback & grievance besides the usual submission through hardcopy has been accepted as well. Feedback analysis and action taken reports should be on the display of college website for the due attention of all the stakeholders.
7. College already has a ramp at the ground floor of the main building near its entrance and also provision for wheelchair services. To create a more disabled friendly, barrier free environment, some members have given a suggestion for the construction of toilets for specially abled students at least in the ground floor. The suggestion got accepted.

Before the end of the meeting, the proposal that Jyotirmoy Maiti will continue as the coordinator of IQAC for another academic session namely 2023-24 has been accepted unopposed.

24/6/23
Officer-in-Charge
Govt. General Degree College, Tehatta

Dr. Sibsankar Pal
Officer-in-charge
Govt. Gen. Degree College, Tehatta
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Coordinator, IQAC
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