



OFFICE OF THE PRINCIPAL
Office Order
13/08/2025

The following Academic Sub-committees of Teachers' council and Administrative Committees of Government General Degree College, Tehatta were formed for the academic year 2025-2026 at a meeting of the **TC held on 06/08/2025** with the Secretary, acting as ex-officio member of all the sub-committees.

As per the resolutions taken in the TC, the following sub-committees are constituted.

1. ACADEMIC SUB-COMMITTEES

SL NO	Name of Academic Sub-committees	Convenor/ Jt. Convenor	Member(s)
1	Routine and Academic Calendar Sub-committee	Shubhadip Debnath Pallabi Chatterjee	Md Abul Kashim Molla, Suraiya Sultana, Md Najir Hossain, Priya Tudu, Haridas Biswas, Ramij Raja Mondal
2	Examination Sub-committee (Odd Semester)	Maumita De Ajoy Mandal	Prayana Subba, Jyotirmoy Maiti, Shubhadip Debnath Gouranga Mondal, Haridas Biswas
3	Examination Sub-committee (Even Semester)	Md Najir Hossain Md Abul Kashim Molla	Ramij Raja Mondal, Suraiya Sultana, Pallabi Chatterjee, Priya Tudu, Bhaskar Das
4	Grievance Redressal Sub-committee	Pallabi Chatterjee Sanjoy Satpati	Bhaskar Das, Ramij Raja Mondal, Prayana Subba, Priya Tudu, Ajoy Mandal, Susmita Chowdhury
5	Anti-Ragging Sub-committee	Priya Tudu Prayana Subba	Pallabi Chatterjee, Maumita De, Shubhadip Debnath, Ajoy Mandal, Bhaskar Das, Susmita Chowdhury, Ramij Raja Mondal
6	Library Sub-committee	Gouranga Mondal Haridas Biswas	All HOD
7	UGC Sub-committee	Md Najir Hossain Muklesur Momin	Bhaskar Das, Susmita Chowdhury, Sumit Kumar Das, Ajoy Mandal, Md Abul Kashim Molla All HOD including Librarian

SL NO	Name of Academic Sub-committees	Convenor/ Jt. Convenor	Member(s)
8	College Development Sub-committee	Sanjoy Satpati Susmita Chowdhury	All HOD including Librarian
9	Seminar Sub-committee	Saidul Haque Ajoy Mandal	Supratim Mukherjee, Muklesur Momin, Md Najir Hossain, Bhaskar Das, Md Abul Kashim Molla
10	Sports Sub-committee	Ramij Raja Mondal Prayana Subba	Jyotirmoy Maiti, Sumit Kumar Das, Suraiya Sultana, Pallabi Chatterjee, Md Najir Hossain, Priya Tudu, Gouranga Mondal
11	Cultural Sub-committee	Susmita Chowdhury Muklesur Momin	Haridas Biswas, Suraiya Sultana, Shubhadip Debnath, Saidul Haque, Pallabi Chatterjee, Prayana Subba, Priya Tudu
12	Admission Sub-committee	Bhaskar Das Shubhadip Debnath Nodal Officer: Supratim Mukherjee	Suraiya Sultana, Md Abul Kashim Molla All HOD including Librarian
13	Career Counseling Sub-committee	Suraiya Sultana Ramij Raja Mondal	Susmita Chowdhury, Shubhadip Debnath, Md Najir Hossain, Sumit Kumar Das, Md Abul Kashim Molla
14	Website Development Sub-committee	Bhaskar Das Sumit Kumar Das	Shubhadip Debnath, Priya Tudu, Ajoy Mandal, Ramij Raja Mondal, Haridas Biswas, All HOD including Librarian
15	Income Tax Sub-committee	Md Najir Hossain Gouranga Mondal	Pallabi Chatterjee, Prayana Subba, Ramij Raja Mondal, Md Abul Kashim Molla
16	Service Book Sub-committee	Jyotirmoy Maiti Saidul Haque	Shubhadip Debnath, Sanjoy Satpati
17	Publication Sub-committee	Shubhadip Debnath Md Abul Kashim Molla	Priya Tudu, Suraiya Sultana, Gouranga Mondal, Ramij Raja Mondal, Susmita Chowdhury

SL NO	Name of Academic Sub-committees	Convenor/ Jt. Convenor	Member(s)
18	CAS Preparation Sub-Committee	Jyotirmoy Maiti Saidul Haque	Supratim Mukherjee, Shubhadip Debnath
19	Parent-Teacher Meeting Sub-Committee	Gopal Mandal Priya Tudu	Md Abul Kashim Molla, Muklesur Momin, Suraiya Sultana, Prayana Subba, Maumita De, Md Najir Hossain, All HOD including Librarian
20	Banglar Uchchashiksha Portal	Nodal Officer: Supratim Mukherjee	Pallabi Chatterjee, Sumit Kumar Das, Ajoy Mandal, Bhaskar Das, Susmita Chowdhury, Haridas Biswas

2. ADMINISTRATIVE SUB-COMMITTEES

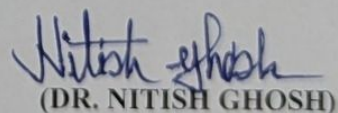
SL NO	Name of Administrative Sub-committees	Details
1	Purchase Sub-committee	Convenor: Maumita De Members: All HOD including Librarian
2	I.C.C.	Chairperson: Maumita De Internal Member: Bhaskar Das, Saidul Haque
3	I.Q.A.C.	Co-Ordinator: Supratim Mukherjee Internal Members: Nitish Ghosh, Saidul Haque, Gopal Mandal, Maumita De, Muklesur Momin, Jyotirmoy Maiti, Sanjoy Satpati, Gouranga Mondal
4	Canteen	Convenor: Haridas Biswas Members: Gopal Mandal, Shubhadip Debnath, Md Najir Hossain, Gouranga Mondal
5	AISHE	Nodal Officer: Supratim Mukherjee Members: Sumit Kumar Das, Ajoy Mandal, Bhaskar Das, Md Abul Kashim Molla
6	Asset Verification	Convenor: Susmita Chowdhury, Suraiya Sultana Members: Prayana Subba, Priya Tudu, Sumit Kumar Das
7	Students' Health Home	Convenor: Sumit Kumar Das Members: Pallabi Chatterjee, Suraiya Sultana, Md Najir Hossain, Ajoy Mandal, Haridas Biswas

SL NO	Name of Administrative Sub-committees	Details
8	Girls' Hostel	Warden: Maumita De Member: Ajoy Mandal
9	GEM	Primary User: Supratim Mukherjee Secondary User: Sibsankar Pal (DDO) Jyotirmoy Maiti (Buyer)
10	Health Scheme	Convenor: Sanjoy Satpati, Sumit Kumar Das Member: Haridas Biswas, Md Najir Hossain, Bhaskar Das
11	Student Credit Card Scheme	Nodal Officer: Gopal Mandal HOI: Sibsankar Pal Help Desk Officer: Haridas Biswas Members: Supratim Mukherjee, Pallabi Chatterjee, Prayana Subba, Sumit Kumar Das
12	NSS	Programme Officer: Haridas Biswas Members: Ajoy Mandal, Sanjoy Satpati, Saidul Haque, Ramij Raja Mondal, Susmita Chowdhury, Gopal Mandal, Prayana Subba, Md Najir Hossain



Countersigned
(DR. SIBSANKAR PAL)
Officer-in-Charge
Government General Degree College, Tehatta

Dr. Sibsankar Pal
Officer-in-charge
Govt. Gen. Degree College, Tehatta
Nadia-741160



(DR. NITISH GHOSH)
Secretary
Teachers' Council
Government General Degree College, Tehatta

