

University of Kalyani



Rules for Admission to the Three-Year B.A./ B.Sc./ B.Com.(Honours, General and Major) Courses of Studies effective from the Academic Session 2007-2008

(Amended up to 28/05/2012)

Admission Qualifications

1. A candidate may be admitted to the first year of three-year B.A./ B.Sc./ B.Com.(Honours/ General/ Major) Courses of Studies on passing Higher Secondary (10+2) Examination in General or Vocational Stream conducted by the West Bengal Council of Higher Secondary Education or an equivalent examination conducted by other State Board / Council, or, Rabindra Mukta Vidyalaya, or, National Open School recognized by the Distant Learning Council **subject to fulfillment of the conditions mentioned below:**

Eligibility & Recognised Boards

Candidates from 'other' Boards

In case of other Boards/ Councils, a candidate shall have to pass in five recognized subjects, of which one shall be English, of full marks not being less than 100 each. A candidate passing in four subjects shall not be eligible for admission.

Candidates from Vocational Stream

Candidates passing Higher Secondary examination from vocational stream conducted by the West Bengal Council of Higher Secondary Education or any other equivalent board/council are eligible for admission only in General and Major courses (and not in Honours courses) provided that the candidate must have passed in 5 (five) recognised subjects, of which one shall be English, in the previous qualifying examination.

2. Candidates shall be allowed for admission within 3 (three) consecutive academic sessions including the year of passing the previous qualifying examination .

Permissible chances of admission

(For example : candidates passing H.S. Examination in the year 2007 will get last chance of admission in the academic session 2009-2010.)

3. **A candidate taking up Honours Course in a subject must have obtained:**

(I) A minimum of **45%** marks in aggregate and **55%** marks in the subject or related subject at the previous qualifying examination.

Or

(II) **50%** marks in aggregate and **45%** marks in the subject or related subject at the previous qualifying examination.

Or

(III) **55%** marks in aggregate when the candidate has not studied the subject or any related subject in his /her previous qualifying examination provided all other clauses are satisfied (especially Rule 5).

Eligibility for pursuing Honours Course of studies


Secretary, Faculty Councils (U.G.)
University of Kalyani
Kalyani, Nadia

- Relaxation** 3.(a). However, candidates belonging to the Schedule Caste or Schedule Tribe Community taking up Honours Course of Study shall enjoy 5% relaxation in marks in (I), (II) & (III) above, as the case may be.

Explanation:

- (i) Aggregate means the sum of marks of best scored five (5) subjects excluding compulsory[†] Environmental Education/ Environmental Science^{*} / Environmental Studies[†]. Also for old candidates (i.e., candidates passing H.S. examination before 2007) aggregate will be calculated in similar manner (i.e., on the basis of best scored five subjects) without deducting any marks for the 'Optional Elective Subject' (if any)[#].
- (ii) While calculating such aggregate full marks of each such subject will be scaled down to 100 wherever needed.

- Merit List** 4.(a). Admission will be strictly on the basis of merit. Merit list will be prepared uniformly on the basis of the following criteria :
- (i) In case of Honours courses : Aggregate (as per previous explanation) plus the marks obtained in the subject in which he/she intends to take up honours or related subject. However, students who avail themselves of the Rule 3(III) will not get the benefit of 'related subject'.
- (ii) In case of Major and General courses : Merit list will be prepared on the basis of aggregate.

- Publication of Merit List** 4.(b). For admission to Honours courses complete list of all applicants according to merit to be published at the first instance and admission be done preferably through counseling in accordance with the intake capacity.

- 4.(c). For admission to Major and General courses list of applicants in order of merit to be published in accordance with the intake capacity.

- More than one candidate at the same merit position** 4.(d).[†] While admitting candidates from the merit list if it is found at some point of time that the approved intake is likely to be breached due to sharing of the same merit position by more than one candidate then in that case all the candidates at that particular merit position may be admitted subject to prior approval of the Vice-Chancellor and the excess admission will be granted only for that year.

- Choice of Subjects** 5. For the B.A. & B.Sc. (Honours, General and Major) Course of Studies a candidate is required to choose his/her Honours and two/three elective subjects, as the case may be, from among **Groups I to VIII** below by taking not more than one subject from any of the groups mentioned hereunder.

Groups:

- Gr. I** : Physics, Zoology, Education, Film Studies, Physical Education.
Gr. II : Mathematics, History.

† As amended/incorporated on 16/05/2008.

* As amended on 06/06/2007.

As amended on 11/06/2007.

- Gr. III** : Arabic[†], Chemistry, Defence Studies, Sanskrit, Sociology.
Gr. IV : Botany, Economics, Food and Nutrition[§].
Gr. V : Environmental Science[†], Political Science.
Gr. VI : Geography, Microbiology, Molecular Biology, Molecular Biology & Biotechnology, Media Studies, Philosophy.
Gr. VII : Physiology, Statistics, English.
Gr. VIII : Computer Science, Bengali, Hindi, Urdu.

6. A candidate shall be allowed to take up the subject(s) under heading ‘(A)’ at both Honours and General level if he/she had passed the subject(s) under heading ‘(B)’ at the previous qualifying examination.

A	B
1. Botany	1. Biological Science
2. Chemistry	2. Chemistry
3. Computer Science	3. Computer Application/Computer Science / Physics and Mathematics
4. Environmental Science [†]	4. [†] Any three of the following subjects: Biological Science, Chemistry, Computer Science, Economics, Elective Environmental Education / Environmental Science / Environmental Studies, Geography, Geology, Mathematics, Modern Computer Application, Physics and Statistics
5. Food and Nutrition [§]	5. Chemistry or Nutrition [£] or Food & Nutrition or Home Science
6. Mathematics	6. Mathematics
7. Microbiology	7. Biological Science, Chemistry and Mathematics/ Statistics / Computer Science/ Computer Application [*]
8. Molecular Biology	8. Biological Science and Chemistry
9. Molecular Biology & Biotechnology [§]	9. Mathematics/ Statistics, Chemistry and Biological Science
10. Physics	10. Physics and Mathematics
11. Physiology	11. Biological Science
12. Statistics	12. Statistics/ Mathematics
13. Zoology	13. Biological Science
14. Commerce	14. Accountancy / Accounts/ Book Keeping/ Business Economics including Business Mathematics/ Business Mathematics/ Business Organization/ Business Studies/ Commerce/ Elements of Cost Accountancy and Auditing/ Economics/ Financial Accounting/ Mathematics/ Office Practice and Secretarial / Statistics

Requirement of studying subject(s) at H.S. (plus two) Level

Explanation : Biological Sciences will mean : Biology /Biotechnology/ Botany/ Physiology/Zoology/.

[†] As incorporated on 16/05/2008

^{*} As amended on 28/06/2007.

[§] As amended on 27/05/2009

[£] As amended on 14/06/2010

7. Some special conditions for admission to Honours Courses in Accounting and Finance, Chemistry, Economics, Education, Environmental Science[†], Mathematics, Media Studies[#], Microbiology, Molecular Biology, Molecular Biology & Biotechnology, Physiology, Philosophy, and Sociology:

(i) **Accounting and Finance** : For admission to the B.Com. Honours course in Accounting and Finance the word “subject” or “related subject” shall mean the following:

Accountancy, Book Keeping, Business Economics including Business Mathematics, Business Mathematics, Business Organization, Business Studies, Commerce, Economics, Economic Geography, Elements of Cost Accountancy and Auditing, Financial Accounting, Mathematics, Office Practice and Secretarial, Statistics.

ii) **Chemistry** : A candidate shall be allowed to take up Honours in Chemistry only if he/she has passed in Chemistry, Physics and Mathematics at the previous qualifying examination.

iii) **Economics^{\$}**: The subjects Mathematics, Statistics^{*} and Business Economics including Business Mathematics^{\$} be treated as related subjects.

iv) **Education**: The subjects History, Philosophy, Political Science, Psychology and Sociology be treated as related subjects.

Special conditions for admission to a few Honours Courses

v) **Environmental Science[†]**: If the candidate does not have Environmental Education/ Environmental Science/ Environmental Studies as elective subject then the subjects Biological Sciences, Chemistry, Computer Science, Economics, Geography, Geology, Mathematics, Modern Computer Application, Physics and Statistics be treated as related subjects.

vi) **Food and Nutrition^{\$}** : A candidate taking up Honours in Food and Nutrition must take Chemistry as general subject.

vii) **Mathematics** : A candidate shall be allowed to take up Honours in Mathematics only if he/she has passed in Mathematics at the previous qualifying examination. A candidate who has passed in Business Mathematics is not eligible for admission to Mathematics Honours Course.

viii) **Media Studies[#]** : The language subject(s) studied at H.S. level be treated as related subject(s).

ix) **Microbiology**: A candidate taking up Honours in Microbiology must take Chemistry and any one of the following subjects: a) Botany, b) Computer Science, c) Mathematics, d) Physics, e) Physiology, f) Zoology as general subjects.

x) **Molecular Biology** : A candidate shall be allowed to take up Honours in Molecular Biology only if he/she has passed in Biological Sciences, Chemistry and any one of the following subjects : a) Mathematics, b) Statistics, c) Computer Science at the previous qualifying examination.

xi) **Molecular Biology & Biotechnology** : A candidate taking up Honours in Molecular Biology & Biotechnology must take Chemistry and any one of the following subjects: a) Botany, b) Computer Science, c) Mathematics, d) Physics, e) Physiology, f) Zoology as general subjects.

xii) **Philosophy** : The subject Psychology be treated as related subject.

† As incorporated on 16/05/2008.

\$ As amended on 27/05/2009.

* As amended on 26/07/2007.

As amended on 28/06/2007.



xiii) **Physiology** : A candidate shall be allowed to take up Honours in Physiology only if he/she has passed in Biological Sciences and Chemistry at the previous qualifying examination.

xiv) **Sociology** : The subjects History, Philosophy, Political Science and Psychology be treated as related subjects.

8. Divisions of Honours and General subjects :

i) Humanities:

Arabic[†], Bengali, Economics, Education, English, Geography, Hindi, History, Media Studies, Philosophy, Political Science, Sanskrit, Sociology, Urdu, Physical Education .

ii) Science:

Botany, Chemistry, Computer Science, Defence Studies, Economics, Environmental Science[†], Film Studies, Food and Nutrition[§], Geography, Mathematics, Microbiology, Molecular Biology, Molecular Biology & Biotechnology, Physical Education, Physics, Physiology, Statistics, Zoology.

9. A candidate taking up Honours Course for B.A. Degree shall study-

- i) Honours in any one subject of the Humanities Division and any other two subjects in the General courses taking at least one from the Humanities Division.
However, other things remaining the same, a candidate may take up B.A. Honours course in Geography/Economics without taking any other subject from the Science Division in the General Course.
- ii) Two Compulsory Languages.
- iii) Environmental Studies.

10. A candidate taking up General Course for B.A. Degree shall study-

- i) Any three subjects from the Humanities Division

Or

Any two subjects from the Humanities Division and any one from the Science Division.

- ii) Two Compulsory Languages.
- iii) Environmental Studies.

11. A candidate taking up Honours Course for B.Sc. Degree shall study -

- i) Honours in any one subject from the Science Division and any other two subjects in General Courses taking at least one from the Science Division.
- ii) Two Compulsory Languages.
- iii) Environmental Studies

† As incorporated on 16/05/2008.
As incorporated on 28/05/2012.

§ As amended on 27/05/2009



12. A candidate taking up General Course for B.Sc. Degree shall study –

- i) Any three subjects from the Science Division

Or

*B.Sc. General
Course of study*

Any two subjects from the Science Division and any one subject from the Humanities Division.

- ii) Two Compulsory Languages.
iii) Environmental Studies.

13. A candidate taking up Honours Course for B.Com. Degree shall study-

- i) Honours in Accounting & Finance along with Group (1) and Group (2) from General Course in Commerce.
ii) Two Compulsory Languages.
iii) Environmental Studies.

*B.Com. Honours
Course of study*

14. A candidate taking up General Course for B.Com. Degree shall study-

- i) All the subjects of Group (1), Group (2) and Group (3).
ii) Two Compulsory Languages.
iii) Environmental Studies.

*B.Com. General
Course of study*

Rules for Admission to the B.A./ B.Sc./ B.Com. (Major) Degree Course

15. A student who secures a minimum of 40% marks in the aggregate at the H.S. (10+2) or in an equivalent examination shall be eligible for admission to B.A./ B.Sc./ B.Com. (Major) Degree Course of Studies provided he/she has passed the said examination with 5 recognised subjects, of which at least one is English, carrying not less than 100 as full marks.

*Eligibility for
pursuing
Major Course
of studies*

However, candidates belonging to the Schedule Caste or Schedule Tribe Community shall enjoy relaxation as per Government rules.



16.(a). A candidate taking up Major Course for B.A. Degree shall study-**B.A. Major
Course of study**

- (i) One subject from the Humanities (Major) Division (*given below*).
- (ii) Two General subjects from the Humanities Division [vide Rule **8.(i)**], or , one General subject from the Science Division [vide Rule **8.(ii)**], and one General subject from the Humanities Division.
- (iii) Two Compulsory Languages.
- (iv) Environmental Studies.

16.(b). A candidate taking up Major Course for B.Sc. Degree shall study-**B.Sc. Major
Course of study**

- (i) One subject from the Science (Major) Division (*given below*).
- (ii) Two General subjects from Science Division [vide Rule **8.(ii)**], or, one General subject from the Science Division & one General subject from the Humanities Division [vide Rule **8.(i)**].
- (iii) Two Compulsory Languages.
- (iv) Environmental Studies.

16.(c). A candidate taking up Major Course for B.Com. Degree shall study-**B.Com. Major
Course of
study**

- (i) One subject from the Commerce (Major) Division (*given below*).
- (ii) All subjects of B.Com. General Course excepting those in Group(2).
- (iii) Two Compulsory Languages.
- (iv) Environmental Studies.

Major subjects under different divisions shall be as follows :

<u>Division</u>	<u>Subjects</u>
(I) Humanities	Advertising, Sales Promotion & Sales Management, Communicative English, Computer Applications, Tourism and Travel Management,
(II) Science	Advertising, Sales Promotion and Sales Management, Computer Applications, Sericulture.
(III) Commerce	Advertising, Sales Promotion & Sales Management, Computer Applications, Office Management & Secretarial Practice, Tourism & Travel Management.

**Division of
Major
subjects in
Humanities/
Commerce/
Science
streams**

17. Students of B.A./B.Sc./B.Com. (Major) Degree Course of Studies must have studied subject(s) at H.S. Level and shall have to take up subject combination during graduation as indicated hereunder and in conformity with Rules (5) and (16).

Major	General	Subject(s) studied at H.S. Level
1. Advertising, Sales Promotion & Sales Management.	All subjects of B.Com. General course excepting those of Group (2), or, two subjects of B.A. General course, or, two subjects of B.Sc. General course.	Any subject
2. Communicative English	English	English
3. Computer Applications	All subjects of B.Com. General course excepting those of Group (2), or, two subjects of B.A. General course, or, two subjects of B.Sc. General course.	Any subject
4. Office Management & Secretarial Practices	-DO-	Any Commerce subject
5. Sericulture	Botany, Zoology	Physics, Chemistry, Biology
6. Tourism & Travel Management	All subjects of B.Com. (General) course excepting those of Group (2), or, two subjects of B.A. General course.	Any Subject

Subject combination for B.A./B.Sc./B.Com. (Major) Courses of studies

Subject/ stream/ course change

18. Candidates may be allowed to change subject/stream/course in their first year of study, subject to approved intake capacities and various clauses of these rules, by the Principals of respective colleges before submission of Registration Form to the University or any date specified by the University, whichever is earlier. No change will be entertained after that date. [§]

§ As amended on 27/05/2009.



19. Re-enrolment in the 1st/2nd/3rd Year Classes[†]*Re-enrolment*

If a student completes regular course of study for B.A./B.Sc./B.Com. Part-I/II/III Honours/General/Major examination but for any reason fails to enroll himself/herself for the Part-I/II/III examination, he/she shall be required to re-enroll himself/herself in the 1st/2nd/3rd year class respectively in the following session within 15 days from the last date of admission for regular students of that class. However, not more than one chance of such re-enrolment shall be allowed for a candidate. The college authorities must get such students enrolled for examination within two months of their re-enrolment in class.

20. Provisional Enrolment in the 2nd/3rd Year Classes[†]*Provisional Enrolment*

Candidates appearing at Part-I/II examinations shall be enrolled provisionally in the 2nd /3rd year classes respectively within 15 days from the date of completion of the said examinations, failing which such candidates shall not be enrolled on any subsequent dates and they shall be deemed to have discontinued study.

21. Admission on Transfer[†]*Transfer Certificate Required*

If a student has been admitted to a college, he/she shall not, except as otherwise provided in the Ordinances, be subsequently admitted to any other college without the production of a Transfer Certificate from the Principal of the college in which he/she studied last.

Bar to and Time of Taking Transfer to a College

A student admitted to a college, shall not ordinarily be allowed to take transfer to any other college, except at the end of the academic year.

If an application for transfer is made at any time, other than at the end of an academic year, on the ground of (a) transfer of the parent or guardian of the student from the station at which the college is situated, or (b) desirability of a change of climate or station on the ground of health supported by proper medical evidence, or (c) any other sufficient reason, the Principal may grant the transfer.

Admission on Transfer should abide by the following stipulations :

Stipulations

- (i) A candidate taking transfer from one college to another is required to pursue the same course of study with identical subject combination in both the colleges;
- (ii) Admission on transfer must not violate the approved intake of the course concerned of the college granting admission. Only in cases of wards of Government employees who have been transferred, a relaxation of intake may be granted with the permission of the Vice-Chancellor;
- (iii) Cases of admission on transfer must be intimated in writing to the University authority by the college admitting such candidates within a fortnight of such admission but for which such admission on transfer will not be recognized;
- (iv) All other steps and procedures related to transfer will be in accordance with the provisions of the Ordinances.

22. Removal of Difficulty[†]

Without any contravention of the existing Act/Statue/Ordinance of University of Kalyani, the Vice-Chancellor of the University shall have the power to settle any issue which is not covered under this Rule.

† As amended/ incorporated on 16 /05/2008.

GENERAL INFORMATION FOR ADMISSION TO HONOURS, GENERAL AND MAJOR DEGREE COURSES OF STUDIES

RESERVATION OF SEATS

22% seats shall be reserved for candidates belonging to the **Scheduled Castes** and **6%** seats shall be reserved for candidates belonging to the **Scheduled Tribes** and **a relaxation of qualifying marks to the extent of 25% from the marks secured by the last candidate admitted in general category would be permitted.** In case Scheduled Tribe candidates are not available, those seats will be offered to Scheduled Caste candidates and vice-versa. When both SC and ST candidates are not available, seats may be converted to general category with the permission of the competent authority. SC and ST candidates admitted with the general candidates in order of merit, however, will not get the benefit of reservation. The candidates should furnish caste certificate issued by the competent authority (Sub-Divisional Officer of the Sub-Division and others as declared by the competent authority) along with application without which such application will not be entertained for consideration.

Reservation of seats for SC/ST candidates

3% of the total number of seats in each subject shall be reserved for **physically disabled** candidates. Such candidates should furnish copy of valid disability certificate, issued by the competent authority (The Handicap Board constituted by the Office of the Superintendent, District Hospital) of the district of residence of the candidate, along with application without which such application will not be entertained for consideration. The percentage of disability of the candidates will only be considered while preparing the merit list of such physically disabled candidates.

Reservation of seats for PD candidates

IN CASE OF CANDIDATES OTHER THAN THOSE PASSING H.S. EXAMINATION OF THE W.B. CONCIL OF HIGHER SECONDARY EDUCATION

10 % of the seats in each of the subjects/courses shall be reserved for the students passing examinations equivalent to H.S. Examination of the W.B.C.H.S.E. and admission of such candidates will be restricted to those reserved seats only.

Reservation of seats for candidates from 'other' Boards

In each subject **one foreign student** may be admitted provided he/she comes in merit with the students passing Examinations equivalent to H.S. Examination of the W.B.C.H.S.E.

DEDUCTION OF MARKS IN ADMISSION

2 % marks from the aggregate as secured by a candidate passing the qualifying examination in a year prior to the current year shall be deducted and the aggregate marks thus arrived will be taken up for consideration.

Deduction of marks for 'old' candidates



SPORTS QUOTA

A separate form for consideration under SPORTS QUOTA may be made available free of cost. Applications for consideration under sports quota will have to be submitted in this particular form along with the Admission Form, without which no claim for Sports Quota will be entertained.

Number of seats to be reserved under Sports quota :***Sports Quota***

1. For. B.A./B.Sc./B.Com. Honours Degree Courses: One seat in each Honours subject.
2. For B.A/B.Sc./ B.Com. General Degree Courses: 5 % of the seats subject to a maximum of two seats in each course.

ELIGIBLE GAMES

For Men : Athletics, Badminton, Basketball^{\$}, Cricket, Football , Gymnastics, Handball^{\$}, Hockey^{*}, Kabaddi, Kho-Kho^{\$}, Table Tennis, Volleyball.

For Women : Athletics, Badminton, Basketball^{\$}, Gymnastics, Handball^{\$}, Hockey^{*}, Kabaddi^{\$}, Kho-Kho^{\$}, Table Tennis, Volleyball.

ELIGIBILITY***Eligibility for Sports Quota***

1. Candidates must be eligible to participate in any Inter-University Sports and Games at least for two years (as per rules laid down by the Inter-University Sports Board).
2. Candidates must have participated in Inter District School, or, State Inter-School, or, State-Junior, or, Open Inter District Tournaments, or, State Open Championship, Calcutta First Division Championships.

CERTIFICATE FROM THE STATE ASSOCIATIONS / BODIES, THE DISTRICT OFFICER FOR PHYSICAL EDUCATION, DSA^{\$}, OR, DSSA^{\$} SHALL ONLY BE ACCEPTED.

ATTENTION OF FOREIGN CANDIDATES***Visa***

In the case of Foreign Candidates, Student-Visa will be required. The same visa will have to be submitted within one month from the date of admission.

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* As amended on 28/06/2007.

\$ As amended on 27/05/2009



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